YB
YOUTH BRAID
AND BUSINESS ACADEMY

LAST DAY OF CLASS
INSTRUCTOR CHECKLIST

1 GIVE POST-CLASS SURVEY

- [ ] Have students complete the post-class survey to get their feedback and measure their growth.

2 TAKE PICTURES

- [ ] Take individual and group pictures with the students and their completion certificates to be used for program records and social media.

3 GIVE COMPLETION CERTIFICATES

- [ ] Present each student with their completion certificate and celebrate their accomplishments.

4 GIVE GIFTS OR INCENTIVES

- [ ] Give out any gifts, supplies, or incentives (if provided) as a thank you for their participation and hard work.

THANK YOU FOR MAKING A DIFFERENCE!