EBO's Serve & Ledger Co., LLC

New Process Service Assignment

Complete, save, and email with every page to be served as PDF files.

YOUR CONTACT INFORMATION

Name or firm

Contact name

Email

Phone

PERSON TO BE SERVED

Full name

Service address

ASSIGNMENT DETAILS

Case number (if available)

Deadline or court date

Service speed: ○ Standard ○ Rush ○ Same-day

Special instructions or safety concerns

IDENTIFYING DETAILS (OPTIONAL)

Age (if known)

Date of birth (if known)

Best times to attempt service

Physical description (if known)

Vehicle make, model, color, and license plate (if known)

Return to: documents@eboserves.com

Attach this completed form and all pages to be served as PDF files.

Availability and acceptance are confirmed before work begins.

Time-sensitive requests: call or text 615-879-4920.