RN TRANSITION TO PRACTICE · PRECEPTOR RESOURCE

Competency observation planner

Plan one focused observation, capture objective learning evidence, and identify the next step.

1. Confirm the standard and your role

Role / procedure / competency to observe:

Approved standard, assessment tool, and current source / version:

Who is authorized to validate this competency? Confirm with the educator:

Permitted assessment method under policy (for example, direct observation, simulation, or return demonstration):

2. Describe what you observed

Observable behavior, conditions, and support / prompting	Date and practice context

Evidence of reasoning, recognition of changes, and reassessment:

3. Hear the learner's perspective

What felt clear or difficult? What feedback, practice, or support would help?

4. Agree on next practice and review

Specific next practice opportunity, support, and evidence to review:

Review date: _____ Educator / role to consult: _____

Concern to escalate, immediate support needed, and local process to follow:

Supplementary planning aid only. This is not an employer competency validation record, evidence of authorization, or permission to sign off a competency. Use the organization's approved record and authorized assessor process. Do not include patient identifiers, private health information, or private personnel information. Store and dispose of working notes according to facility policy.

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