

Nine tasks, one line each. Most families filling this out for the first time find several blank rows. That is the worksheet doing its job. A blank row is a task nobody has claimed, and finding it here is better than finding it during a crisis.

| Task                                 | Who owns this now | Backup |
|--------------------------------------|-------------------|--------|
| Scheduling appointments              |                   |        |
| Updating extended family             |                   |        |
| Attending appointments               |                   |        |
| Paying bills                         |                   |        |
| Talking to caregivers day to day     |                   |        |
| Maintaining the Family Care Notebook |                   |        |
| Reviewing medications                |                   |        |
| Making legal and medical decisions   |                   |        |
| Being the first call in an emergency |                   |        |